

Follow-Up Statistics on Ex-Trainees

The aim of vocational training projects is to secure occupation and income. Follow-up statistics serve the purpose of finding out what kind of work the ex-trainees do after leaving the training institution and how much income they have as compared with the income they had before undergoing the training. Follow-up statistics are thus a good measuring instrument for the efficiency of a vocational training course. They can be conducted for a particular course (e.g. a short course in electrical installation, or a three-year formal training), or for a certain period of time (e.g. all trainees who graduated or dropped out in a particular year).

All trainees having started a training course must be listed. There should be an interval of c. 6 to 10 months between the end of a course and the preparation of the corresponding follow-up statistics.

The following table states the information follow-up statistics should contain at least.

| No. | Name ¹ | Home Address ² | Title of Course ³ | Beginning and End of Course ⁴ | Result of Course ⁵ | Type of Occupation ⁶ | Place of Occupation ⁷ | Income before Training ⁸ | Income after Training ⁹ |
|-----|-------------------|---------------------------|------------------------------|--|-------------------------------|---------------------------------|----------------------------------|-------------------------------------|------------------------------------|
| 1. | | | | | | | | | |
| 2. | | | | | | | | | |
| 3. | | | | | | | | | |

For every trade, the results should be summarised as follows:

| | | | | | |
|----------------------------|-----------|----------------|-------------|------------------|--------|
| Total No. of Participants: | Employed: | Self-employed: | Unemployed: | Further Studies: | Other: |
|----------------------------|-----------|----------------|-------------|------------------|--------|

The following form "Follow-Up Statistics on Ex-Trainees" can be printed out and used to fill in the actual data.

¹ The names of all trainees to be stated, including those not having finished the course.

² Here, the home address, i.e. where the trainee or his/her family can be contacted on a long-term basis, should be given, if at all possible.

³ The title of the course should clearly indicate the sector (e.g. electrical installation, sewing, catering, etc.).

⁴ When did the trainee start and finish the training or drop out?

⁵ What final mark/appraisal was the trainee given? What kind of certificate/qualification did the trainee obtain?

⁶ What kind of occupation does the ex-trainee pursue (self-employed, employed, work placement, housewife, further studies, unemployed, etc.)?

⁷ In what kind of business (industry, trades and crafts, informal sector, etc.) and where (address) did the ex-trainee find work?

⁸ State the ex-trainee's income before the training course and specify currency and corresponding period, e.g. euros or national currency per month.

⁹ State the ex-trainee's income after the course and specify currency and corresponding period, e.g. euros or national currency per month.

